



Duties of the IASP Treasurer

From the IASP Bylaws:

5.01 Officers. The Officers of the Association shall be a President, the President-Elect, the Immediate Past-President, a Secretary, and a Treasurer. The Council may designate other officers. Election as an Officer shall not of itself create any contract rights in the Officer or the Association. The Officers make up the Executive Committee of the Council and Association.

5.02 General Powers and Duties. Subject to the control of the Council, all Officers as between themselves and the Association shall have such authority and perform such duties in the management of the Association as set forth expressly in these Bylaws or as expressly provided by the Council. Projects involving sponsorship by the Association shall be submitted to and approved by the Executive Committee before any agreement is effective.

5.03 Specific Powers and Duties

E. Treasurer. The Treasurer shall oversee a process for the custody of the Association's funds and securities, the keeping of a full and accurate account of receipts and disbursements of funds belonging to the Association, and the deposit of all moneys and other valuable effects in the name and to the credit of the Association in such depositories as may be designated by the Council. He or she shall also disburse the funds of the Association as may be ordered by the Council and shall receive reports from the Chief Executive Officer (or the CEO's designee) and with those shall render to the President or to the Council at its General, Council or Executive Committee meeting, an account of the financial condition of the Association. The Treasurer shall, if required by the Council, give bond or other security for the faithful performance of his or her duties, the premium for which will be paid by the Association.

In practice, the responsibilities include:

- Serving as a member of the Executive Committee.
- Participating in monthly Executive Committee conference calls.
- Being a signatory on certain governmental forms and IASP contracts.
- Chairing the Finance Committee.
- Serving on the Audit Committee.
- Attending in-person an annual one-day Executive Committee meeting and three-day Council meeting usually held in late February. IASP will cover all travel expenses.
- Attending one in-person Executive Committee meeting usually in Washington, DC with the IASP Secretariat (this usually does not happen during a Congress year)
- Attending the IASP General Assembly at the IASP World Congress in Amsterdam on 9 August 2024
- Additionally, the newly elected Executive Committee will meet during a late lunch on 9 August 2024 following the final plenary session
- Participating in 4-6 Council conference calls per year.
- Responding in a timely fashion to other IASP activities or requests.
- Serving in a leadership role on various IASP committees.
- Completing and submitting the IASP Disclosure Form.