

## IASP Ethical Review Board

**Chair:** appointed by the Committee on Committees.

### **Members:**

- The membership of the Ethical Review Board shall be determined by the Committee on Committees in consultation with the Chair of the Ethical Review Board.
- The membership of the Ethical Review Board shall be independent of the incumbent IASP leadership (Officers and Council) and staff.
- At least one Member of the Ethical Review Board shall be a person with lived experience of pain.

**Reports to-** IASP Executive Committee and CEO through the President.

**The term of office for Chair and board members** is 2 years, renewable for a single further 2-year term.

**Main task:** To undertake prompt ethical review, document that process and make consequential recommendations to the Executive Committee, of all external donations, grants, sponsorship and similar financial support received or applied for/sought by IASP over a threshold value as determined by the Ethical Review Board and reviewed at least every two years. This review will consider particularly, but not exclusively:

- Whether the terms of the funding are ethically acceptable and represent best ethical practice, particularly regarding IASP's mission and predominant global role in pain research, education and clinical practice.
- Whether there is a risk of potential reputational damage to IASP by association with the funder, and the acceptability of any such risk.

For the avoidance of doubt:

- The Board's role is advisory and it does not police or enforce IASP's ethical code or governance procedures.
- Compliance and governance matters relating to ensuring Continuing Professional Development accreditation for educational and related activities are not within the Board's remit - these assessments are delivered by an external consultant.
- To emphasize the Ethical Review Board's independence from the IASP Board, the Ethical Review Board will have sole discretion over decisions regarding the removal of its Chair or any of its members. It will also have sole discretion over the filling of any vacancies that may arise on the Board.

### **Removal**

An Ethical Review Board Member may be removed from office for dishonesty, fraud, or misrepresentation in connection with the affairs of IASP only by a vote of a majority of the members of the Ethical Review Board. The Chair of the Ethical Review Board may be removed from office for dishonesty, fraud, or misrepresentation in connection with the affairs of IASP only by a two-thirds vote of the members of the Ethical Review Board.

### **Resignation**

An Ethical Review Board Member may resign from the IASP Ethical Review Board by written notice to the Ethical Review Board. Unless another time is specified in the notice or determined by the Ethical Review Board, a Board Member's resignation shall be effective upon receipt by the Ethical Review Board.

### **Vacancies**

Any vacancy on the Ethical Review Board, whether caused by resignation, death, removal, or expiration of a term, may only be filled by a vote of the members of the Ethical Review Board at any regular or special meeting thereof.

*Additional tasks:*

1. On request, to furnish *ad hoc* ethical advice to IASP leadership (including Task Force, SIG and Committee Chairs) and staff on specific ethical matters which may arise from time to time.

2. To review on an annual basis IASP's Institutional Declaration of Interests and report findings to Council.
3. To submit to Council an annual report of the Board's activity over the preceding year.

*Unanimously approved by Council 26 July 2023*